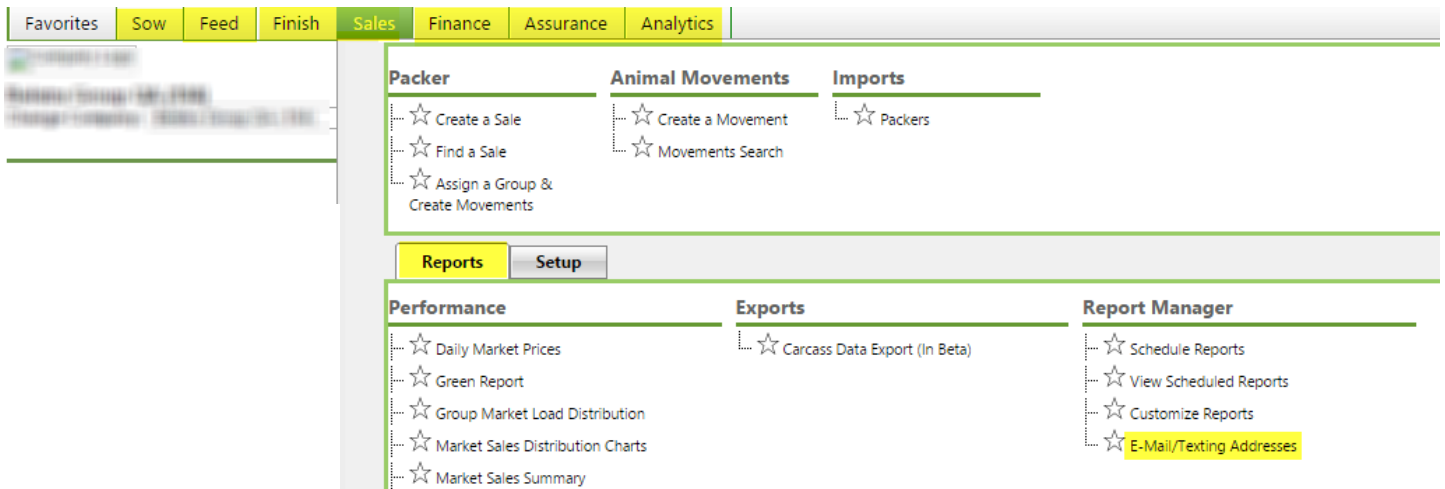


E-mail/Texting Addresses



Your data entry grid will come up. Note the fields with a (*) are required. Other fields are optional. The code is what you will use during data entry and must be unique. Check the Attach File checkbox if you wish the report to go as an attachment in the emails to the user.

Save (Ctrl-S) Print All Add Rows: Add (Ctrl-A) Show Table

Table: E-Mail/Texting Addresses

Sort Columns ▼

Row #	*Name	*Code	E-Mail Groups	E-Mail Address	Attach File	FTP	FTP Login	FTP Password	Active	Delete
1	Heather Smith	Heather	E-Mail Groups	heather@gmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Jenny Carter	Jenny	E-Mail Groups	jennifer@hotmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Jon Hill	JH	E-Mail Groups	jon@gmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>

Enter your data then click Save.

** If you already have E-mail/Testing Addresses entered when you get to the grid, but need to add more, click the Add button.

To create an E-Mail Group, click on E-Mail Groups.

Save (Ctrl-S) Add Rows: Add (Ctrl-A) Show Master Table E-Mail/Texting Address Show All E-Mail/Texting Address

Table: E-Mail/Texting Address Details

Entry: DRL

Sort Columns ▼

Row #	*Name	*E-Mail/Texting Address	Attach File	Active
1	BOB	BOB@MSN.COM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	SUE	SUE@MSN.COM	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Enter your data then click Save